

Bed bug inspection checklist

Date: _____ Room/s inspected: _____

Building/s (if applicable): _____

Instructions: This checklist must be completed every time a bed bug inspection occurs. If multiple rooms and/or buildings are inspected at once, the inspecting staff member may use one checklist to record they have inspected multiple rooms. If inspecting more than one room, please record all rooms, buildings and areas inspected, above.

1. Bed bug search

Have you inspected the following locations for bed bugs?

- ☐ All mattresses in the rooms (including the underside of the mattresses and mattress protectors)
- ☐ All bed frames in the rooms
- ☐ Skirting boards
- ☐ Windowsills
- ☐ Around electrical fittings and appliances
- ☐ Any items of furniture that could harbour bed bugs

2. Maintenance

- ☐ Yes ☐ No Has deterioration of any furniture or structural finishings (e.g. floor skirting, floorboards, etc.) led to the creation of any holes, cracks, crevices or other places that may harbour bed bugs?
- ☐ If yes, have you reported this to the site operator, supervisor, manager or approval holder?

3. Cleanliness

- ☐ Have all linens been laundered in hot water prior to new guests arriving?
- ☐ Has the room including all crevices, cracks and hard to reach places been vacuumed using a vacuum with a disposable bag?

Comments

Inspected by: *staff member signature here* _____

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