

Connecting to or Disconnecting from Service Provider's Water and Sewer Infrastructure Policy

OP-3-058

Rev. 1

1.0 INTRODUCTION

This policy shall provide direction for all developments with the requirements to connect to or disconnect from the Service Provider's Infrastructure.

The Bundaberg Regional Council is the Service Provider for all Council owned water and sewer infrastructure within the declared service areas.

Under the Water Supply (Safety and Reliability) Act 2008 the Bundaberg Regional Council has delegated the power of the Service Provider to the Group Manager for Water and Wastewater.

2.0 POLICY STATEMENT

This policy applies to all developments within the declared water and sewered areas of the Bundaberg Regional Council with the requirement to connect to and/or disconnect from the Service Provider's Infrastructure.

3.0 POLICY OBJECTIVES

The objective of this policy is to:

- Provide information for Council officers, building certifiers, developers and property owners with the intent to connect to and/or disconnect from Service Provider's Infrastructure.
- Ensure all disconnections and connections are assessed and approved under the provisions of the Water Supply (Safety and Reliability) Act 2008.

4.0 POLICY PRINCIPLES

All developments within the declared water and sewered areas of the Bundaberg Regional Council must apply for a formal written approval from the Service Provider to connect to and /or disconnect from the Service Provider's Infrastructure.

All fees associated with the application for connection to and/or disconnection from Service Provider's Infrastructure must be paid before the approval will be given.

All connections to and disconnections from the Service Provider's Infrastructure must be carried out only by Bundaberg Regional Council staff.

4.1 Application and Approval Process

Bundaberg Regional Council uses the Notice to Service Provider application form for water and sewer, to process and manage all developments requiring to connect to and/or disconnect from the Service Provider's Infrastructure.

The Service Provider's Delegated Person shall be responsible for assessing all applications regardless of other Council approvals.

Delegated Person is to complete the assessment for the connection to and/or disconnection from the Service Provider's Infrastructure, the result of the assessment shall be forwarded to the Plumbing Services, Sustainable Development and all other relevant departments.

Plumbing Services must liaise with the Delegated Person to ensure an application for connection and/or disconnection has been submitted to the Water and Wastewater Department.

The Delegated Person is the person authorised by the Service Provider to assess, inspect, approve or refuse all applications to connect to, and/or disconnect from the Bundaberg Regional Council's water and sewer infrastructure.

4.2 Building Demolition or Removal

Where a building is to be demolished or removed, disconnection from the Bundaberg Regional Council's Service Provider's Infrastructure must be completed prior to any building works commencing.

An application to the Water and Wastewater Department must be assessed and approved by the Delegated Person prior to any building works being started.

Please note a separate building approval by the Bundaberg Regional Council's Building Department or Private Certifier is required for the building works.

4.3 Compliance Permit for Plumbing and Drainage

The Compliance Permit for regulated plumbing and drainage works must not be issued until the Delegated Person has approved the connection to or disconnection from the Bundaberg Regional Council's Service Provider's Infrastructure.

Plumbing Services must liaise with the Delegated Person to ensure the Notice to Service Provider application has been submitted to the Water and Wastewater Department.

4.4 Compliance Certificate for Plumbing and Drainage

The Compliance Certificate for regulated plumbing and drainage works must not be issued until the Delegated Person has issued a Notice of Completion for the connection to or the disconnection from the Bundaberg Regional Council's Service Provider's Infrastructure.

Plumbing Services must liaise with the Delegated Person to ensure all associated works being undertaken by the Water and Wastewater Department have been completed.

4.5 Owner and or Applicant's Responsibility

The owner and or the applicant must ensure the disconnection of all services connected to the Bundaberg Regional Council's Service Provider's Infrastructure have been disconnected by Council employees prior to any removal and or demolition works commencing.

4.6 Connecting to or disconnecting from Bundaberg Regional Council Service Provider's Water and Sewer Infrastructure without approval

A person must not, without the written consent of the Delegated Person, connect to, or disconnect from, the Bundaberg Regional Council's Service Provider's Infrastructure.

Penalties are applicable under the Water Supply (Safety and Reliability) Act 2008 for contravention of this provision.

5.0 CONTROLS

The authority to approve or refuse applications for connections to and/or disconnections from Service Provider's Infrastructure within the Bundaberg Regional Council's area shall rest with the Bundaberg Regional Council officer currently occupying the position of Delegated Person.

The Water Supply (Safety and Reliability) Act 2008 provides a regulatory framework for the supply of water and sewerage services in the state, including functions and powers of service providers.

6.0 EFFECTIVE FROM

This policy will be effective from the 1st of August 2012.

5.0 REFERENCES/ASSOCIATED DOCUMENTS

Water Supply (Safety and Reliability) Act 2008

FM-7-570 Notice to Service Provider Application for Water & Sewer

Plumbing and Drainage Act 2002

Standard Plumbing and Drainage Regulation 2002