

# Guidelines – Election Signs



**To assist prospective Candidates - the Guidelines for the Erection of Election Signs are as follows: -**

1. Notification in writing of signage locations should be made to the Chief Executive Officer so that Council staff can make contact with sign owners in cases of lost, stolen, damaged/vandalised or dumped signage.
2. Elections signs are not to be erected until the Electoral Commission publishes the Notice of Election and are to be removed within five (5) days after election polling day. Any election signs or posters erected outside these times may be removed by Council.
3. Election signs or posters are not to be placed on Council property such as street trees, planter boxes, buildings or other structures.
4. Election signs or posters are not to be placed on other private property without correct authorisation e.g. Ergon power poles, Telstra phone boxes etc.
5. For public safety, election signs or posters are not to be placed on centre median strips on Council controlled or Main Roads, road verges, roundabouts, traffic islands or within an unsafe distance of intersections, including those controlled by lights. Election signs or posters may be placed on footpaths, but consideration must be given to allowing safe public access. The conditions set out in the guidelines as issued by the Department of Main Roads must also be complied with.
6. For public safety, election signs or posters must be constructed of a light frangible material and be of a size no greater than 610mm wide by 915mm high and 5mm thick. Signs should be erected utilising approximately 55mm x 25mm wooden stakes or other such suitable frangible material. The use of metal stakes is not recommended. Election signs and posters should not be illuminated nor incorporate reflective or fluorescent materials.
7. Appropriate Workplace Health and Safety Standards must be adhered to at all times, including during the erection and removal of all signs and posters.
8. Due care and attention must be paid to the location of all underground services where stakes are to be used. Services such as power, water, gas, communication cables, private stormwater outlet pipes, all traverse our footpaths at various locations.
9. Council accepts no responsibility for any damage which may be incurred or sustained by the erection of election signs or posters.
10. Vandalised/damaged election signs or posters should be removed and/or replaced by the candidate, as soon as practicable.

Any queries can be directed to Council's Health and Regulatory Services on 1300 883 699.