

HEAD OF POWER

- *Local Government Regulation 2012*, part 10

INTENT

The purpose of this policy is to facilitate a means for Council to provide relief to ratepayers by partially remitting water consumption charges in cases of financial hardship resulting from a water leak which has occurred on a ratepayer's property.

SCOPE

This policy applies to all staff, Councillors and effected ratepayers.

DEFINITIONS

Compelling reasons means:

- Medical reasons where medical evidence is produced to substantiate illness of the ratepayer, either housebound or hospitalised, supported by a statutory declaration declaring the ratepayer had no one to act for them or conduct their business affairs during incapacity.
- Infirmary of the ratepayer preventing them from discovering a leak or making an application within the specified timeframe.
- Natural disaster, such as extensive flooding, which disrupted normal business and prevented normal action from being taken.
- Temporary absence from their principal place of residence for reasons such as an absence overseas or elsewhere in Australia, where ratepayers were not aware of a leak and were therefore not capable of submitting an application within the specified timeframes. This should be proven by submitting airline tickets or similar documentation to substantiate travel.

First and second step water tariff means the two tiered charging system as outlined in Council's Revenue Statement.

Dedicated fire service means the connection for fire emergencies and testing purposes.

POLICY STATEMENT

1. Council may provide relief to ratepayers in accordance with part 10 – Concessions, of the *Local Government Regulation 2012* (the Regulation).
2. Applications for water leak relief is calculated by applying the first step water tariff to consumption above the first step water limit in the relevant half year period.
3. Application for water leak relief from a dedicated fire service is calculated by applying the second step water tariff to the water consumption in the relevant half year period.

4. The eligibility of a ratepayer to receive water leak relief from Council will be determined by the following criteria.
 - 4.1 The ratepayer applying for relief from water consumption charges must be responsible for the payment of the water consumption charges.
 - 4.2 The water leak that was repaired must have resulted from a break or other fault in a fixture, fitting, pipe or other plumbing within a property that was not reasonably foreseeable or detectable, resulting in unintentional loss of water within the property.
 - 4.3 As water leak relief is permitted in terms of the hardship provision of the Regulation, relief may only be provided if water consumption exceeds the first step in Council's water tariff.
 - 4.4 Relief excludes water leaks in occupied residential buildings as these are more likely to be detectable by the ratepayer.
 - 4.5 Ratepayers are limited to one water leak relief every three years from the date of the approved application and for the same property. Where an application is not approved, this restriction does not apply.

The three year restriction encourages ratepayers who have experienced a water leak to take responsibility for monitoring their future water use.

Where Council has read a water meter and advised a ratepayer of a possible leak, and the ratepayer has taken several days to have the leak repaired, the ratepayer cannot claim the further loss of water during the days between the date on which the meter was read and the date on which it was repaired, which falls into the next water meter reading period.

- 4.5.1 A ratepayer must have a water leak repaired by a registered plumber or a service supplier related to the type of water leak (e.g. landscaping company, swimming pool etc.), or must have the repair sighted and confirmed by a registered plumber, within 14 days of the ratepayer becoming aware of the leak, or within 14 days from the date of a letter from Council advising of a potential water leak, whichever is sooner, unless there are compelling reasons why these timeframes cannot be achieved. These timeframes serve to limit the loss of water which is a precious community resource.
- 4.5.2 Ratepayers must apply to Council for water leak relief by submitting the application form within 60 days.

Where a ratepayer:

- has a water leak repaired without being advised by Council of the possibility that the leak exists, and the ratepayer is aware of this policy, the ratepayer must submit a water leak relief application within 60 days from the date on which the leak is repaired.

- experiences a water leak and has it repaired but is not aware of Council's water leak relief policy until they receive notification from Council advising them that they may be eligible for relief, the ratepayer must submit a water leak relief application within 60 days from the date of Council's notification, as the leak has already been repaired.
- receives notification from Council and has a water leak repaired within 14 days of the date of that notification, in terms of this policy, the ratepayer must submit a water leak relief application within 60 days from the date on which the leak is repaired.

These timeframes apply unless there is a compelling reason why these timeframes cannot be achieved.

4.5.3 The application for water leak relief must be submitted on Council's prescribed Water Leak Relief Application Form and must be accompanied by either:

- an account from a registered plumber, providing details of the water leak that was repaired; or
- a letter from a registered plumber providing details of the water leak that was repaired and confirming that the leak was repaired correctly; or
- an account from a suitably qualified service supplier, such as a landscaping company or swimming pool company, providing details of a water leak that was repaired.

4.5.4 Compelling reasons exclude circumstances where ratepayers:

- are unable to contact a plumber, or;
- experience a delay in receiving the plumbers account, or;
- have failed to advise Council of a change of address thus delaying the receipt of a high consumption letter, or;
- were not advised by their Property Agent about a potential water leak.
- have experienced malicious damage or vandalism to their property's water infrastructure, or theft of water, which are not covered by this Policy.

ASSOCIATED DOCUMENTS

- *Local Government Act 2009*
- Revenue Policy
- Revenue Statement
- Water Leak Relief Application Form

DOCUMENTS CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

The Chief Financial Officer, Financial Services is the responsible person for this policy.

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