

## HEAD OF POWER

- *Local Government Act 2009*, section 9 (1)

## INTENT

The purpose of this policy is to ensure a varied and balanced program of exhibitions is scheduled for each year for Bundaberg Regional Galleries.

## SCOPE

This policy applies to all artists and exhibitors applying to exhibit at the Galleries.

This policy also applies to the Galleries Exhibition Panel who review applications and make recommendations about the suitability of proposed work as part of the Galleries Exhibition programs.

## DEFINITIONS

**BRAG** means Bundaberg Regional Art Gallery.

**CHARTS** means Childers Arts Space.

**Galleries** means Bundaberg Regional Galleries.

**Employee** means a local government employee as defined in the *Local Government Act 2009*.

**Panel** means the Bundaberg Regional Galleries Exhibition Panel.

## POLICY STATEMENT

1. The objectives of this policy are to:
  - ensure exhibitions are of a quality that meets professional gallery standards and that they are presented in a professional manner in accordance with the selection criteria and exhibition agreement; and
  - provide an engaging exhibition program which informs and/or educates visitors.

### 2. Process Overview

Exhibitions are determined either by application or by invitation. Galleries programming will be assessed and recommendations will be made by the Panel. The Panel is made up of the Branch Manager Arts, Culture, Tourism Facilities and Events and Galleries employees. The Panel Terms of Reference outlines the role the Panel plays in selecting exhibitions.

Exhibition applications will be assessed based on the selection criteria outlined in this Policy.

### 3. Payment and Fees

Galleries will pay artwork loan fees based on the National Association for the Visual Art's (NAVA) Scale of Fees and Wages to artists who are invited to exhibit in Gallery One at BRAG. Where the fee proposals fall outside of standard NAVA rates, which will be the case for larger or higher value exhibitions/artists, the Panel will make an evaluation of the value for money to Council and the community on a case by case basis. Artists invited to exhibit at CHARTS or in Gallery Two and The Vault at BRAG, will negotiate their fees dependent upon the artist's qualifications and experience.

Community art groups, school groups, organisations and collectors who are invited to exhibit in these spaces will not be eligible for a payment however, they will not be charged a hire fee for the gallery space.

### 4. Loan Agreement

The Galleries Loan Agreement and artwork information template will be supplied to all exhibitors and must be used for all exhibitions, with the exception of those that provide their own agreements, such as travelling exhibitions. Should exhibitors be in breach of this agreement, the Branch Manager Arts, Culture, Tourism Facilities and Events will have the right to review the future involvement of the artist/organisation and/or cancel the exhibition.

### 5. Role of the Gallery Director

The Gallery Director and Galleries employees will work with the exhibitor to select and finalise the content of the exhibition. The Gallery Director has final approval of all decisions relating to exhibition content, display and placement once the exhibition is approved through the Panel.

### 6. Exhibiting Groups

Any groups exhibiting at the Galleries must appoint an Exhibition Coordinator to ensure there is one point of contact for communication between the exhibiting artists and the gallery.

The Exhibition Coordinator will be responsible for:

- a) Filling out and submitting Exhibition Proposals and Agreements.
- b) Adhering to the Exhibition Program Handbook.
- c) Providing Exhibition Statements and Images for publicity purposes.
- d) Completing the Artwork Information Template by the due date and ensuring all work is delivered and removed according to the Agreement.

#### 6.1 Exhibition Commitments to Groups

Galleries may enter arrangements to hold annual and biannual exhibitions where community demand and benefit can be demonstrated.

## 7. General Exhibition Rules

Artists and Exhibitors must also comply with the following general exhibition rules:

- a) Artists are permitted a maximum of one solo exhibition every two years across both Galleries.
- b) All exhibitors must have the legal right to loan to the Galleries, the object for display.
- c) Artworks must not have been shown in the Galleries five years prior to this exhibition unless the exhibition is a retrospective.
- d) Exhibition length, dates and opening events are to be determined by the gallery employees.
- e) The final artwork and contents of the exhibition must be relevant to the exhibition concept submitted in the original exhibition application and agreed to by the Panel. Permission to make changes to the original proposal must be made in writing to the Gallery Director. Significant changes as assessed by the Exhibitions Officer will be submitted to the Panel for review. Any changes must have written approval.

## 8. Selection Criteria

All exhibitions must:

- Have a clear curatorial intent;
- Have artistic merit;
- Feature artists that have the relevant capacity to meet the curatorial objectives of the proposed exhibition;
- Not duplicate curatorial concepts exhibited recently at the Galleries;
- Not include artworks that have been shown in the Galleries five years prior to this exhibition (unless the exhibition is a retrospective); and
- Must comply with Work Health and Safety Policy Statement and requirements.

Exhibitions at CHARTS must be sensitive to (in subject matter and content) and appropriate for display alongside the Palace Backpackers Memorial.

Across all Galleries, preference will be given to:

- Exhibitions with community engagement and/or educational opportunities, outcomes or experiences.
- Exhibitions that contain themes that can be developed into relevant and engaging public programs.
- Exhibitions that contain themes relevant to local cultural identity and heritage.
- The Vault Contemporary Art Space exhibition proposals that are installation based, preferably site specific and display experimentation in the chosen media.

## ASSOCIATED DOCUMENTS

- Arts and Culture Strategy 2019-2023
- Bundaberg Regional Galleries Exhibition Panel Terms of Reference
- Bundaberg Regional Galleries Loan Agreement
- Corporate Plan 2021-2026
- Exhibitions Handbook

- Work Health and Safety Policy Statement

## **DOCUMENTS CONTROLS**

Council will review this policy biennially or in response to changes in law or best practice.

## **POLICY OWNER**

Branch Manager Arts, Culture, Tourism Facilities and Events.