

Subordinate Local Law No. 1.6 (Operation of Camping Grounds) 2011

Contents

Part 1	Preliminary	1
	1 Short title	1
	2 Purpose and how it is to be achieved	1
	3 Authorising local law.....	1
	4 Definitions.....	1
Part 2	Approval for prescribed activity.....	1
	5 Matters regarding the prescribed activity—Authorising local law, ss 6(3), (4), 8(2)(a), 9(1)(d), 10(3), 12, 13(a), 14(1)(a)	1
	6 Approvals that are non-transferable—Authorising local law, s 15(2).....	2
Schedule 1	Operation of camping grounds	3
Schedule 2	Categories of approval that are non-transferable.....	11
Schedule 3	Dictionary	12

Part 1 Preliminary

1 Short title

This subordinate local law may be cited as *Subordinate Local Law No. 1.6 (Operation of Camping Grounds) 2011*.

2 Purpose and how it is to be achieved

- (1) The purpose of this subordinate local law is to supplement *Local Law No. 1 (Administration) 2011* which provides for a legal and procedural framework for the administration, implementation and enforcement of the local government's local laws, subordinate local laws and other regulatory powers, and for miscellaneous administrative matters.
- (2) The purpose is to be achieved by providing for—
 - (a) various matters regarding the granting of approvals for prescribed activities; and
 - (b) further specification of the definitions relevant to various prescribed activities.
- (3) In particular, the purpose of this subordinate local law is to supplement the legal and procedural framework for the prescribed activity named in schedule 1, section 1.

3 Authorising local law

The making of the provisions in this subordinate local law is authorised by *Local Law No. 1 (Administration) 2011* (the **authorising local law**).

4 Definitions

- (1) Particular words used in this subordinate local law have the same meaning as provided for in the authorising local law.
- (2) The dictionary in schedule 3 defines particular words used in this subordinate local law.

Part 2 Approval for prescribed activity

5 Matters regarding the prescribed activity—Authorising local law, ss 6(3), (4), 8(2)(a), 9(1)(d), 10(3), 12, 13(a), 14(1)(a)

- (1) Schedule 1—
 - (a) names a prescribed activity in section 1; and
 - (b) prescribes the matters specified in this section for the prescribed activity.
- (2) For section 6(3) of the authorising local law, it is declared that section 6(2) of the authorising local law does not apply to the particular activities stated in section 2 of schedule 1.

- (3) For section 6(4) of the authorising local law, it is declared that the prescribed activity named in section 1 of schedule 1 is a category 2 activity.
- (4) For section 8(2)(a) of the authorising local law, the documents and materials that must accompany an application for approval for the prescribed activity are stated in section 3 of schedule 1.
- (5) For section 9(1)(d) of the authorising local law, the local government may only grant an approval for the prescribed activity if it is satisfied the proposed operation and management of the activity would be consistent with the additional criteria prescribed in section 4 of schedule 1.
- (6) For section 10(3) of the authorising local law, the conditions that must be imposed on an approval for the prescribed activity are stated in section 5 of schedule 1.
- (7) For section 10(3) of the authorising local law, the conditions that will ordinarily be imposed on an approval for the prescribed activity are stated in section 6 of schedule 1.
- (8) For section 13(a) of the authorising local law, the term of an approval for the prescribed activity is provided for in section 7 of schedule 1.
- (9) For section 14(1)(a) of the authorising local law, the further term for renewal or extension of an approval for the prescribed activity is provided for in section 8 of schedule 1.
- (10) For section 12 of the authorising local law, in Table 1 of schedule 1—
 - (a) column 1 lists the application requirements for which the local government may accept as evidence the certificate of a third party certifier; and
 - (b) column 2 lists the individuals or organisations that are declared to be third party certifiers for the corresponding application requirement in column 1; and
 - (c) column 3 lists the qualifications that are necessary for an individual or organisation to be a third party certifier for the corresponding application requirement in column 1.

6 Approvals that are non-transferable—Authorising local law, s 15(2)

For section 15(2) of the authorising local law, it is declared that the categories of approval listed in schedule 2 are non-transferable.

Schedule 1 Operation of camping grounds

Section 5

1. Prescribed activity

Operation of camping grounds

2. Activities that do not require an approval under the authorising local law

No activities stated.

3. Documents and materials that must accompany an application for an approval

- (1) If the applicant is not the owner of the place at which the camping ground is to be operated—the written consent of the owner to the application.
- (2) A plan of the proposed camping ground which must be drawn to scale showing—
 - (a) the land comprising the camping ground and its location and real property description; and
 - (b) the boundaries of the camping ground; and
 - (c) the division of the camping ground into camp sites, including—
 - (i) the location and number of potential camp sites with each site clearly defined and bearing a distinguishing mark or number; and
 - (ii) the separation distance between each camp site; and
 - (iii) the number of persons who, it is intended, may occupy each camp site; and
 - (d) the location of each road and building situated within the camping ground; and
 - (e) details of the water supply system, including the position of all water points; and
 - (f) the position of all waste containers; and
 - (g) details of the sewerage system including the position of each sanitary convenience, ablution and laundry building; and
 - (h) details of the on-site sewerage facilities and the waste water disposal system (including black and grey disposal points); and
 - (i) the position of all fire places; and
 - (j) the nature and position of—

- (i) all fire safety installations; and
 - (ii) all electrical installations; and
 - (iii) all food preparation areas; and
 - (iv) all recreational facilities; and
 - (v) all car parking facilities.
- (3) Details of the facilities for sanitation, washing, laundry, liquid and solid waste removal and pool waste water removal to be provided for users of the camping ground.
- (4) Details of water quality, reticulation and drainage facilities to be provided for users of the camping ground.
- (5) Details of the rules which will govern the use of the camping ground, including rules which prohibit or restrict the keeping of dogs at the camping ground.
- (6) A current certificate of compliance issue under the *Fire and Rescue Service Act 1990*.
- (7) A current certificate of testing and compliance issued under the *Electricity Safety Act 2002*.

4. Additional criteria for the granting of an approval

- (1) The operation of the camping ground must be lawfully conducted on the premises.
- (2) The operation of the camping ground must not produce—
- (a) environmental harm; or
 - (b) environmental nuisance; or
 - (c) inconvenience or annoyance to the occupiers of any adjoining land; or
 - (d) a risk to public health.
- (3) All facilities at the camping ground must be—
- (a) of an acceptable standard; or
 - (b) able to be brought to an acceptable standard,
- for use by residents of the camping ground.

5. Conditions that must be imposed on an approval

- (1) The local government may limit the number of persons who may occupy a camp site and require the approval holder to—
- (a) ensure that the limit is displayed on a notice erected in a prominent

position at the camping ground; and

- (b) take appropriate action to ensure that the limit is not contravened.
- (2) The approval holder must not, unless the local government agrees in writing, change the camp sites at the camping ground by—
 - (a) adding to the existing sites; or
 - (b) changing the position or boundaries of a site.

6. Conditions that will ordinarily be imposed on an approval

- (1) The operation of the camping ground must not detrimentally affect the amenity of adjoining land.
- (2) The operation of the camping ground, including any premises, building, structure, vehicle, facility, equipment or fixture must be maintained in—
 - (a) good working order and condition; and
 - (b) a clean, safe and tidy condition.
- (3) Provision must be made for people and vehicles to enter and exit the camping ground safely.
- (4) The approval holder must provide and maintain an adequate supply of water to the camping ground, including water suitable for drinking, cooking and personal hygiene.
- (5) The water supply for drinking purposes must be potable water.
- (6) The approval holder must regularly test the water supply for drinking to ensure that it remains potable water.
- (7) The approval holder must ensure that, if water obtained from a particular water outlet in the camping ground may be unsuitable for drinking, a sign is prominently displayed at the outlet stating “Unsuitable for Drinking”.
- (8) The approval holder must provide and maintain adequate toilet, bathing and showering facilities for persons of both sexes using the camping ground as follows—
 - (a) 1 shower or bath (in a separate cubicle) for each sex, for every 15 individual camp sites within the camping ground; and
 - (b) each cubicle for a shower or a bath must be constructed so as to totally conceal a person within the cubicle from persons who may be outside the cubicle; and
 - (c) at least 1 hand basin for each sex, for every 15 individual camp sites within the camping ground; and
 - (d) water-closets for male only use —

-
- (i) if less than 40 individual camp sites are located within the camping ground — 1 water-closet for every 10 individual camp sites within the camping ground; and
 - (ii) if 40 or more individual camp sites are located within the camping ground—
 - (A) 4 water-closets; and
 - (B) 1 water-closet for every 10 individual camp sites within the camping ground in excess of 40 individual camp sites; and
 - (e) water-closets for female only use —
 - (i) if less than 40 individual camp sites are located within the camping ground — 1 water-closet for every 7 individual camp sites within the camping ground; and
 - (ii) if 40 or more individual camp sites are located within the camping ground—
 - (A) 6 water-closets; and
 - (B) 1 water-closet for every 15 individual camp sites within the camping ground in excess of 40 individual camp sites; and
 - (f) 1 baby bath; and
 - (g) at least 0.6m of urinal stall for every 20 individual camp sites within the camping ground; and
 - (h) for the purposes of this subsection (8)—
 - (i) the requirements of this subsection (8) apply where each camp site is designated for occupation by not more than 3 persons; and
 - (ii) if 1 or more camp sites are designated for occupation by more than 3 persons — the local government may require the approval holder to provide and maintain toilet, bathing and showering facilities in excess of the requirements specified in paragraphs (a) to (g) inclusive; and
 - (i) adequate toilet, bathing and showering facilities for people with a disability.
 - (9) The approval holder must provide and maintain for the exclusive use of the occupants of the camping ground, laundry facilities as follows—
 - (a) if less than 25 individual camp sites are located within the camping ground—

-
- (i) 1 ironing board together with a conveniently located electricity supply connection point; and
 - (ii) 1 clothes washing machine; and
 - (iii) 1 clothes washing tub; and
 - (b) if 25 or more individual camp sites are located within the camping ground—for every 25 individual camp sites within the camping ground—
 - (i) 1 ironing board together with a conveniently located electricity supply connection point; and
 - (ii) 1 clothes washing machine; and
 - (iii) 1 clothes washing tub; and
 - (c) 1 clothes hoist or an equivalent length of clothes line for every 20 individual camp sites located within the camping ground; and
 - (d) for the purposes of this subsection (9)—
 - (i) the requirements of this subsection (9) apply where each camp site is designated for occupation by not more than 3 persons; and
 - (ii) if 1 or more camp sites are designated for occupation by more than 3 persons — the local government may require the approval holder to provide and maintain laundry facilities in excess of the requirements specified in paragraphs (a) to (c) inclusive.
- (10) If bed linen is supplied—
- (a) keep it in a clean and sanitary condition; and
 - (b) replace it with clean bed linen after each change of occupation of the camp site.
- (11) All materials of a hazardous or dangerous nature which are used in the operation of the camping ground must be stored and used in a safe manner.
- (12) Facilities for the disposal of waste must be—
- (a) sufficient to accommodate the collection and storage of all waste generated as part of the operation of the camping ground; and
 - (b) provided in the manner, and at the locations, specified by the local government.
- (13) The approval holder must keep and maintain a register which details—
- (a) the name and address of each person who hires a camp site; and

-
- (b) an identifying number for the site; and
 - (c) if any vehicle is bought on to the site—
 - (i) the registration number of the vehicle; and
 - (ii) the dates when the hiring of the site begins and ends.
- (14) The approval holder must, at the request of an authorised person, produce the register for inspection.
- (15) The approval holder must not permit or allow—
- (a) the occupation of a camp site by more persons than the limit fixed for the site under the conditions of an approval; or
 - (b) a person to occupy an area of the camping ground other than a camp site.
- (16) The approval holder must not permit or allow a person to bring on to a camp site a tent or other type of accommodation that is not fit for human habitation.
- (17) The approval holder must keep and maintain all buildings, playground areas and equipment used for recreational purposes at the camping ground in a safe and proper condition.
- (18) The approval holder must not change any building, structure or facility at the camping ground by—
- (a) adding new buildings, structures or facilities; or
 - (b) removing existing buildings, structures or facilities; or
 - (c) changing the position of any building, structure or facility.
- (19) However, subsection (18) does not apply if the proposed change constitutes development under the *Sustainable Planning Act 2009*.
- (20) The operation of the camping ground must not—
- (a) create a traffic problem; or
 - (b) increase an existing traffic problem; or
 - (c) detrimentally affect the efficiency of an existing road network.
- (21) The approval holder must not use an extension telephone bell, open air address system or similar device as part of the operation of the camping ground if the bell, system or device causes a nuisance or annoyance to any person.
- (22) The operation of the camping ground must not attract fly breeding or vermin infestation.
- (23) In the operation of the camping ground the approval holder must only use lighting which is angled or shaded so that the lighting does not cause—

- (a) a nuisance; or
 - (b) an inconvenience; or
 - (c) environmental harm; or
 - (d) an environmental nuisance.
- (24) The approval holder must dispose of all waste generated as part of the operation of the camping ground in a manner which maintains the operation of the camping ground and its surrounds in a clean, tidy, sanitary and hygienic condition.
- (25) Signage used in the operation of the camping ground must be exhibited in a manner, and at the locations, specified by the local government.
- (26) Each camp site used as part of the operation of the camping ground must be individually numbered and described in the manner specified by the local government.
- (27) The local government may prescribe rules which govern the use of the camping ground and require the approval holder to ensure compliance with the rules by each user of the camping ground.
- (28) The rules which govern the use of the camping ground must be displayed in the manner, and at the locations, specified by the local government so that the rules can be viewed by users of the camping ground.

7. Term of an approval

- (1) The term of an approval must be determined by the local government having regard to the information submitted by the applicant.
- (2) The term of the approval must be specified in the approval.
- (3) An approval may be granted for a term of up to 1 year.

8. Term of renewal of an approval

- (1) The term for which an approval may be renewed or extended must be determined by the local government having regard to the information submitted by the approval holder.
- (2) The term for which an approval may be renewed or extended must not exceed 1 year.
- (3) If the local government grants the application, the local government must specify in the written notice, the term of the renewal or extension.

Table 1 – Third party certification

Column 1 Application requirement	Column 2 Individuals or organisations that are third party certifiers	Column 3 Qualifications necessary to be a third party certifier
No application requirement stated.		

Schedule 2 Categories of approval that are non-transferable

Section 6

Each approval for the prescribed activity named in schedule 1, section 1 is transferable.

Schedule 3 Dictionary

Section 4

building has the meaning given in the *Building Act 1975*.

camp site means a part of a camping ground which is designated for occupation by a tent, inclusive of ropes, poles, supports and pegs incidental to the erection and use of the tent.

commercial camping ground means land that is made available, on a commercial basis, for camping but does not include a caravan park.

electrical installation has the meaning given in the *Electricity Act 1994*.

environmental harm has the meaning given in the *Environmental Protection Act 1994*.

environmental nuisance has the meaning given in the *Environmental Protection Act 1994*.

facilities includes—

- (a) toilets; and
- (b) bathing and showering facilities; and
- (c) facilities for washing and drying clothes; and
- (d) facilities for cooking and food preparation; and
- (e) sporting and other recreational facilities; and
- (f) other facilities for the use or convenience of people using a camping ground.

fire safety installation has the meaning given in the *Building Act 1975*.

local government public health risk has the meaning given in the *Public Health Act 2005*.

on-site sewerage facility has the meaning given in the *Plumbing and Drainage Act 2002*.

potable water means water which complies with the Australian Drinking Water Guidelines.

premises means the premises used for the operation of the camping ground.

sanitary convenience has the meaning given in the *Environmental Protection Act 1994*.

sewerage system has the meaning given in the *Plumbing and Drainage Act 2002*.

structure has the meaning given in the *Local Government Act 2009*.

vehicle has the meaning given in the *Transport Operations (Road Use Management) Act 1995*.

vermin means—

- (a) reptiles, bed bugs, lice, fleas, parasites and cockroaches; and
- (b) guinea pigs and other rodents capable of carrying or transmitting a notifiable disease; but
- (c) does not include—
 - (i) a protected animal within the meaning of the *Nature Conservation Act 1992*; or
 - (ii) a local government public health risk.

waste has the meaning given in the *Environmental Protection Act 1994*.

water supply system has the meaning given in the *Standard Plumbing and Drainage*

Regulation 2003.

This and the preceding 13 pages bearing my initials is a certified copy of *Subordinate Local Law No. 1.6 (Operation of Camping Grounds) 2011* made in accordance with the provisions of the *Local Government Act 2009* by Bundaberg Regional Council by resolution dated the 13th day of December 2011.

.....
Chief Executive Officer

184933_1